



# Student Permission to Travel

REVISED: November 2013

## TO BE COMPLETED BY REQUESTING TEACHER / SPONSOR / COACH

School: \_\_\_\_\_

Name: \_\_\_\_\_

Circle One:                      Teacher                      Sponsor                      Coach

### TRIP INFORMATION:

1. Destination: \_\_\_\_\_

2. Event: \_\_\_\_\_

3. Date / Times: \_\_\_\_\_  
Date                                      Departure Time                                      Return Time

4. Transportation:

a. Board Provided or Arranged:

Circle One:                      School Bus                      Commercial Carrier                      Walk

b. Parental Responsibility:

Yes: \_\_\_\_\_

No: \_\_\_\_\_

- It is the sole responsibility of each individual parent to provide for or otherwise arrange for transportation to and from this activity.
- The Board cannot and will not be responsible for insurance or safety for parent-provided or arranged transportation.
- Parents should make arrangements to ensure the safety of his/her own child.

## TO BE COMPLETED BY STUDENT'S PARENT / GUARDIAN

\_\_\_\_\_ has my permission to participate in the above school  
Student Name  
sponsored trip or off-campus extracurricular activity. I understand that it is my responsibility as a parent /guardian to provide the school with emergency information, including but not limited to: home and work phone numbers, emergency phone numbers and necessary medical information.

### PHONE NUMBERS:

a. Home: \_\_\_\_\_ Work: \_\_\_\_\_

b. Emergency Name(s) & Number(s):

1. \_\_\_\_\_

2. \_\_\_\_\_

### MEDICAL INFORMATION:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_  
Parent / Guardian

\_\_\_\_\_  
Date